

**INDIVIDUAL CABINET MEMBER DECISION-MAKING
RECORD OF DECISION**

PART A

DETAILS OF REPORT <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Title of report	Approval for commencement of consultation on Primary PAN amendments for September 2019
Decision-maker	Cabinet Member for Children, Schools and Adult Care
Earliest date when decision can be taken	2 October 2018
Key decision – Yes/No?	Yes
Date published on forward plan	31 August 2018
Date sent to cabinet member	24 September 2018
Recommendation	1. That the Cabinet Member for Children, Schools and Adult Care agree the list of schools to begin consultation on Published Admissions Number (PAN) amendments on table 2 (paragraph 13).

ORIGINATING AUTHOR'S DETAILS <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Lead officer	Nina Dohel, Director of Education
Report author	Ric Euteneuer, Principal Strategy Officer (School Place Planning)
Contact Number	020 7525 5018

PART B

(Cabinet member to complete this section)

DECISION(S)

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REASONS FOR DECISION

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**ALTERNATIVE OPTIONS
CONSIDERED**

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REPRESENTATIONS RECEIVED

None received

ADDITIONAL ADVICE RECEIVED

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ANY INTERESTS DECLARED

Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.

Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.

If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.

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DECLARATION

I approve/~~reject~~ the recommendations set out in the report.*

or

I approved an alternative course of action set out in ~~Part B.*~~

or

~~I have referred this matter to the Full Cabinet for decision.*~~

(* - Please delete as appropriate)

Signed.......... Dated.....05/10/18.....

Cabinet Member

Please return completed hard copy of the form to Everton Roberts, Constitutional Team,
160 Tooley Street, PO BOX 64529, London, SE1P 5LX – tel: 020 7525 7221

Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.